Dear \_\_\_\_\_\_\_\_\_\_\_\_,

The Memory Project is a nonprofit organization dedicated to creating global kindness through art. Their Global Art Exchange invites American students to exchange heartfelt artwork with children from countries in tension with the United States.

The intent of the exchange is to promote intercultural awareness and unite children everywhere. It aims to break down cultural and geographical barriers and inspire creativity in our students through the personal, universal language of art.

I am an art teacher at (Name of School), and I would very much like to have (#) of my students involved in this project. I am contacting you today because the Memory Project requests a participation fee of $12 per student, and we are searching for a donor to sponsor our participation. The fees cover all of the costs of the project, including delivering the artwork to the children around the world, and contributions are fully tax-deductible.

If you feel moved to sponsor my students, we would be so grateful for your support.  We would also be proud to exhibit the artwork at your location before sending them to the children.

Thank you very much for considering this opportunity, and please feel welcome to visit memoryproject.org/artexchange to learn more about the Global Art Exchange and their other programs.

Sincerely,